

ENTERING LOTC INFORMATION ON KAECSSES

- The LOTC screen is used to record information needed to track one or two consumers' long term care status.
- LOTC transmits long term care information to MMIS. You can find LOTC information displayed on the LTC Screen in MMIS.
- Since LOTC is not a month-specific or historical screen, a screenprint should be made each time the screen is changed. These paper copies will be the only historical record of the changes.

Try the following exercises to practice coding the LOTC Screen!

In all the exercises the consumer is eligible for Medicaid.

Application Date: May 5

ES-3160 states consumer assessed for FE waiver effective April 20 and consumer chose the FE waiver April 20. Service start date is May 20.

Verified income is \$700. How would you code LOTC?

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LOTC                                LONG TERM CARE                                051607 13:32
                                     Kim
CASE NAME: Kim, Kim                  CASE NUMBER: 00010194

POS ON APP/NAME:      01    Kim    K

LIVING ARRANGEMENT:

LEVEL OF CARE:

LA/LOC PAYMENT EFF DATE:

PATIENT LIABILITY:

PAT LIABILITY EFF DATE:

DATE SCREEN COMPLETED:

PEND DATE:
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LOTC	LONG TERM CARE	030109
12:01		
Case Name: Frog, Kermit		CASE NUMBER 00000151
POS ON APP/NAME:	01	02
LIVING ARRANGMENT	NF	XX
LEVEL OF CARE:	SN	XX
LA/LOC EFFECTIVE DATE	030109	MMDDYY
PATIENT LIABILITY:	\$500.00	\$\$\$.\$
POAT LIABILITY EFF DATE:	0309	MMYY
DATE SCREEN COMPLETED:	030109	MMDDYY
PEND DATE:	MMDDYY	MMDDYY
NEXT--...		

How can I fix LOTC if I coded it wrong or forgot to change the effective date?

Correct Example:

Consumer has been HC/FE living arrg/level of care since 1/20/08. The consumer enters the nursing facility for a temporary stay on 2/15/09. The worker goes into LOTC and enters TC/FE effective date of 02/15/09. The TC coding allows the HCBS casemanager and Nursing Facility to bill at the same time. The worker receives an ES-3160 stating HCBS will close 4/30/09. The worker changes the case from HC to AC on SEPA, authorizes SPEN and codes LOTC NF/SN effective 5/01/09.

Incorrect Example:

Let's say the worker forgets to change the effective date when LOTC coding is changed to NF/SN. The worker changes the living arrangement and level of care to NF/SN but forgets to update the effective date leaving the 2/15/09 date. This will wipe out the TC/FE segment in MMIS. The HCBS provider who has been paid during this time period will receive notices regarding returning funds to Medicaid. In the MMIS system, this provider was never authorized to receive payment, therefore the provider must return these funds. This can be a major headache for the HCBS provider but also for the consumer. Forgetting to update an effective date can wipe out months or years of eligibility creating overpayments and reimbursements from providers.

How do I fix this?

The worker will need to go into the KAECSSES system and reinstate the TC/FE segment. Pull up the KAECSSES LOTC screen and reenter the original TC/FE segment and reenter the correct date information in the LA/LOC effective date field (02/15/09), screen print and hit enter. Go to SPEN and reauthorize the case. At this point, you have reestablished the TC/FE segment.

To restore the correct nursing facility segment, enter NF/SN and the correct date information on the LA/LOC effective date field (05/01/09), screen print and hit enter. Go to SPEN and reauthorize the case. At this point, you have reestablished the NF/SN segment.

It is important to check the Beneficiary Level of Care screen in MMIS the next day to make sure all changes have been entered and accepted.